

# TOWN OF COLLBRAN

## REGULAR MEETING

November 3, 2009

7:30 p.m.

Collbran Town Hall

## AGENDA

*The Board of Trustees may take action on any of the following agenda items as presented or modified prior to or during the meeting, and items necessary or convenient to effectuate the agenda items.*

1. Regular Meeting Call to Order, Pledge of Allegiance, Roll Call
2. Citizen Comments - (For issues NOT on the Agenda. Please limit comments to 3 minutes.)
3. Approve Minutes
4. Approve Expenditures
5. Approve 2010 Town of Collbran/Mesa County Animal Services Agreement

### PUBLIC HEARING

Delinquent Water/Sewer Accounts

7. Staff Reports
8. Budget Issues
9. Mayor and Trustee Comments
10. Adjournment

## COLLBRAN BOARD OF TRUSTEES MEETING

Tuesday, November 3, 2009

REGULAR MEETING  
7:30 p.m. Collbran Town Hall

The regular meeting of the Collbran Board of Trustees was called to order at 7:30 p.m. by Mayor Roland Hall. The Pledge of Allegiance was recited.

**PRESENT ON ROLL CALL:** Trustees Teri Appelhanz, Lee Lent, Rachel Maigatter, Ed Satterfield, Kendall Wilcox, Mayor Roland Hall.

**OTHERS PRESENT:** Lance Stewart, Administrator; Jeff Phillips, Treasurer; Adam Appelhanz, Marshal; Vic Sturm, Public Works Director; Jim Neu, Attorney; Emily Currier, and John Blady.

### CITIZEN COMMENTS

None

### ITEMS ON THE AGENDA

#### **APPROVE MINUTES**

The October 6, 2009 Regular Board Meeting minutes were presented to the Board.

Trustee Satterfield moved to approve the Minutes for the Regular Board Meeting of October 6, 2009 as presented; seconded by Trustee Appelhanz.

**ROLL CALL: Yes – Appelhanz, Satterfield, Lent  
No - Hall, Maigatter  
Abstain – Wilcox - Did not attend 10/6/09 meeting.**

**Motion Denied.**

Trustee Maigatter stated that there were discrepancies, and she wished to have the minutes reflect a true and accurate record. Administrator Stewart asked the Board to make a motion reflecting the discrepancies so that they can be corrected. Trustee Maigatter would like the minutes re-transcribed verbatim. Attorney Neu stated the minutes would be ready at the next meeting but they would not be verbatim.

#### **APPROVE EXPENDITURES**

Treasurer Phillips submitted the expenditure report from October 7, 2009 to November 3, 2009.

Trustee Maigatter moved to approve the expenditures for October 7, 2009 through November 3, 2009 as presented; seconded by Trustee Lent.

**ROLL CALL: Yes – Appelhanz, Hall, Lent, Maigatter, Satterfield, Wilcox  
Motion Passed.**

**APPROVE 2010 ANIMAL CONTROL SERVICE AGREEMENT**

The Town of Collbran was presented with the 2010 Animal Service Agreement with Mesa County Animal Control.

**Trustee Maigatter moved to approve the 2010 Animal Control Service Agreement with Mesa County Animal Control; seconded by Trustee Wilcox.**

**ROLL CALL: Yes – Appelhanz, Satterfield, Lent, Hall, Maigatter, Wilcox  
Motion Passed.**

**PUBLIC HEARING – DELINQUENT WATER/SEWER ACCOUNTS**

Dennis Havens paid his past due accounts. Troy Morton paid a portion of his past due account, but not in full. There was no public comment.

**PUBLIC HEARING CLOSED –7:58 p.m.**

The Board did not shut off the delinquent account for Troy Morton.

**HOSPICE & PALLIATIVE CARE DONATION**

A letter of request for a donation from Hospice & Palliative Care of Western Colorado was submitted to the Board of Trustees for the Annual Spring Swing. The Board decided to review the 2010 Budget before approving a donation.

**COLLBRAN RECYCLING CENTER**

A letter for volunteer assistance from the Recycling Center was submitted by Shonie Thompson. The containers for the recycling center are at the Fairgrounds. The Board will work on ideas to help.

**STAFF REPORTS**

**MARSHAL**

Marshal Appelhanz submitted a written report and was present for questions.

**PUBLIC WORKS**

Director Sturm submitted a written report and was present for questions.

**ATTORNEY**

Attorney Neu did not present a report.

**CLERK**

The Clerk did not present a report.

**ADMINISTRATOR & BUDGET ISSUES**

Administrator Stewart submitted a written report. Administrator Stewart discussed not having or paying the department heads to be at the Board Meetings. He indicated the department heads report to the Administrator, and he will report to the Board. The Board agreed to give it a try. The Board agreed to allow Administrator Stewart to work with RMHP, CIRSA, Pinnacol, and other insurance programs to coincide the renewal date with the budget process. There was discussion about continuing with the USDA Rural loan/grant application. Consensus was to budget for the additional work on the application. Administrator Stewart

**Town of Collbran Board of Trustee Regular Meeting**

**November 3, 2009**

noted that he and the staff are working on having a balanced 2010 Budget to present to the Board. Attorney's fees, Summer Recreation program, water and sewer rates, Fairgrounds budget, Municipal Court, and insurance benefits were discussed. In order to reduce the overage to the 2009 Budget the Board implemented 4 furlough days for staff before the end of the year, dropping AFLAC, decreasing benefits, and decreasing the contribution for CCOERA to 6.25%.

**Trustee Maigatter moved to approve four furlough days, November 11, November 27, December 4, and December 18, eliminate the Sam's Club Memberships, decrease the CCOERA contribution to 6.25%, and drop vision, dental, and AFLAC insurance; seconded by Trustee Lent.**

**ROLL CALL: Yes – Satterfield, Lent, Hall, Maigatter, Wilcox  
Abstain - Appelhanz**

**Motion Passed.**

Attorney Neu stated he would draft a resolution to change the Personnel Handbook to present at the next meeting. The Marshal's will adjust their furlough days differently so the Town is covered.

***MAYOR/TRUSTEE COMMENTS***

Mayor Hall read his written report. No one has submitted a letter of interest to sit on the Board of Trustees until the next regular election. The Board scheduled a Workshop on November 9, 2009 at 6:00 p.m. and a Special Meeting on November 16, 2009 at 7:00 p.m.

**ADJOURNMENT**

**Trustee Wilcox moved to adjourn the meeting at 9:00 p.m.; seconded by Trustee Appelhanz.**

**ROLL CALL: Yes – Hall, Lent, Maigatter, Satterfield, Wilcox, Appelhanz**

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Approved

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Deputy Clerk