

# COLLBRAN BOARD OF TRUSTEES MEETING MINUTES

Tuesday, March 2, 2010

REGULAR MEETING  
7:30 p.m. Collbran Town Hall

The regular meeting of the Collbran Board of Trustees was called to order at 7:30 p.m. by Mayor Roland Hall. The Pledge of Allegiance was recited.

**PRESENT ON ROLL CALL:** Yes – Trustees Lee Lent, Rachel Maigatter, Ed Satterfield, Emily Currier, Mayor Roland Hall. Absent – Kendall Wilcox, Teri Appelhanz. Trustee Wilcox arrived at 7:49 p.m.

**OTHERS PRESENT:** Lance Stewart, Administrator; Lloyd Power, Carol and Mike Anderson, Tom Fisher.

## Minutes of Meeting

Trustee Lent moved to approve the minutes as amended for February 2, 2010; seconded by Trustee Maigatter.

**ROLL CALL:** Yes – Hall, Lent, Maigatter, Satterfield, Currier  
Motion Passed.

**CITIZEN COMMENTS** (For issues NOT on the Agenda. Please limit comments to 3 minutes.)

None

## CHANGES TO THE AGENDA

Trustee Satterfield motioned to add 1) Set date for special meeting to act on an application for special events liquor license, and 2) Delinquent utility accounts for public hearing; seconded by Trustee Currier.

**ROLL CALL:** Yes – Satterfield, Lent, Maigatter, Currier, Hall; Motion Passed.

## ITEMS ON THE AGENDA

### **PUBLIC HEARING – PAST DUE WATER/SEWER ACCOUNTS**

**A. Fifield Morgan & Beau  
Greg Hilbert  
Kenny Lynn  
Porlanick Inc.**

Open Public Hearing 7:48 p.m.

Applicant/Customer Comments: None

Public Comments: None

Close Public Hearing 7:49p.m.

Board/Staff Comments: It was pointed out that one property was in foreclosure and the other accounts were for sewer service only.

**Town of Collbran Board of Trustee Regular Meeting  
March 2, 2010**

Trustee Maigatter moved to direct staff to process liens against the properties in accordance with the Town Code; seconded by Trustee Satterfield .

ROLL CALL: Yes – Satterfield, Lent, Maigatter Wilcox, Currier, Hall  
Motion Passed.

**B. Julius, Inc.  
Julius Ventures  
Mosquito Creek Taxidermy  
David Schuman  
Sylvia Spangler  
Sunnyside Production**

Open Public Hearing 7:51 p.m.  
Applicant/Customer Comments: None  
Public Comments: None  
Close Public Hearing 7:53 p.m.  
Board/Staff Comments: None

Trustee Maigatter moved to discontinue service if not paid by March 5th; seconded by Trustee Currier.

ROLL CALL: Yes – Satterfield, Lent, Maigatter, Wilcox, Currier, Hall  
Motion Passed.

**C. John Blair**

Open Public Hearing 7:55 p.m.  
Applicant/Customer Comments: None  
Public Comments: None  
Close Public Hearing 7:57 p.m.  
Board/Staff Comments: Administrator Stewart indicated that the account did not show up on the last billing cycle and he would attempt to determine what happened. He indicated that the Blair's had been contacted numerous times with no response. The Board requested that Mr. Blair be contacted in person to obtain payment.

Trustee Maigatter moved to discontinue utility service on March 5, 2010 if the balance was not paid in full; seconded by Trustee Lent.

ROLL CALL: Yes –Satterfield, Lent, Maigatter, Wilcox, Currier, Hall, Motioned Passed

**PUBLIC HEARING – SPECIAL USE REVIEW**

**A. Mike Anderson, 113 Elm Street**

Open Hearing 7:59

Applicant/Customer Comments: Mr. Anderson stated that he intended to raise up to ten (10) chickens primarily for his own consumption.

Close Public Hearing 8:07 p.m.

Board/Staff Comments: Trustee Lent felt that it would simplify things if the number of allowed chickens was in conformance with the Town Code.

Trustee Maigatter moved to approve the application as amended to include a limit on the number of chickens to be in compliance with the Town Code ; seconded by Trustee Lent.

ROLL CALL: Yes –Satterfield, Lent, Maigatter, Wilcox, Currier, Hall, Motioned Passed

OLD BUSINESS

NONE

NEW BUSINESS

A. ACTION ON RESOLUTION 04, SERIES 2010 PROVIDING FOR THE APPOINTMENT OF TOWN OFFICERS.

Trustee Maigatter moved to table Resolution 04, Series 2010 until the April meeting; seconded by Trustee Currier.

ROLL CALL: Yes – Satterfield, Lent, Maigatter, Wilcox, Currier, Hall  
Motion Passed.

B. ACTION ON ORDINANCE 02, SERIES 2010 AMENDING SECTIONS 9.03.010, 9.03.030, AND 9.03.040 OF THE TOWN CODE TO ADDRESS DELINQUENT PAYMENTS OF WATER AND SEWER RATES AND CHARGES.

Trustee Satterfield moved to approve Ordinance 02, Series 2010 ; seconded by Trustee Lent .

ROLL CALL: Yes – Satterfield, Lent, Maigatter, Wilcox, Currier, Hall  
Motion Passed.

C. APPROVE EXPENDITURES

Trustee Wilcox moved to approve the expenditures from February 3rd to March 2, 2010 as presented; seconded by Trustee Satterfield .

ROLL CALL: Yes –Satterfield, Lent, Maigatter, Wilcox, Currier, Hall  
Motion Passed.

D. AUTHORIZE ADMINISTRATOR TO HIRE SUMMER HELP

Mr. Stewart requested that the Board authorize him to recall Dawn back to active duty as the summer public works employee. The consensus of the Board was to advertize the position, interview appropriate candidates and inform the Mayor of the recommended person to hire. The

Mayor and the Administrator could then jointly make the decision and notify the successful candidate.

#### **E. SET DATE FOR APRIL MEETING**

Due to the election on the 6<sup>th</sup> of April the Administrator suggested changing the date for the monthly meeting.

Trustee Lent motioned to set the date for April 7, 2010; seconded by Trustee Currier.

ROLL CALL: Yes - Satterfield, Lent, Maigatter, Wilcox, Currier, Hall  
Motion Passed.

#### **F. REQUEST FOR DONATION FROM BOOSTER CLUB**

Trustee Lent motioned to approve a request for \$250.00 for the graduation party; seconded by Trustee Maigatter.

ROLL CALL: Yes - Satterfield, Lent, Maigatter, Wilcox, Currier, Hall  
Motion Passed

#### **G. SET DATE FOR SPECIAL MEETING**

Trustee Maigatter motioned to set the date for a special meeting on March 15<sup>th</sup> at 6:00 p.m.; seconded by Trustee Lent.

ROLL CALL: Yes - Satterfield, Lent, Maigatter, Wilcox, Currier, Hall  
Motion Passed

#### **H. DISCUSSION ON RECREATION PROGRAM**

Mr. Stewart submitted to the Board that the Town had conducted an ambitious and successful recreation program for the Valley residents in the past and that the Town should attempt to offer as much of a program this year as was feasible in consideration of the budget. He suggested that volunteer help might be solicited to help instead of utilizing paid help. The consensus of the Board was to advertise for assistance and also put together a tentative program for 2010. Much discussion was had regarding swimming lessons. It was determined that if parents would pay for the program the Town could facilitate it.

#### **ADMINISTRATOR'S REPORTS**

The report was submitted in the packet and there were no additional concerns.

#### **MAYOR/TRUSTEE COMMENTS**

The Mayor stated that in the advent of an election, he would like to see the ballot initiative to publish ordinances by title be placed on the ballot. It was also noted that the 2010 census will be starting soon and that all residents are encouraged to participate as an accurate accounting is important to the town's ability to obtain grant funding.

Trustee Maigatter indicated that Community Cares was reorganizing.

**ANNOUNCEMENTS**

Cleanup will be on April 28<sup>th</sup>.

Everyone was invited to the Lion's Club function at the Auditorium.

**ADJOURNMENT**

**Trustee Lent moved to adjourn the meeting at 10:05 p.m.; **seconded by Trustee Maigatter.****

**ROLL CALL: Yes - Satterfield, Lent, Maigatter, Wilcox, Currier, Hall**

  
Approved

  
Attest