

**COLLBRAN BOARD OF TRUSTEES MEETING
MINUTES**

Tuesday, May 4, 2010

**REGULAR MEETING
7:30 p.m. Collbran Town Hall**

The regular meeting of the Collbran Board of Trustees was called to order at 7:32 p.m. by Mayor Roland Hall. The Pledge of Allegiance was recited.

PRESENT ON ROLL CALL: Yes – Trustees Eddie Satterfield, Gene Stricklan, Lee Lent, Rachel Maigatter, Emily Currier, Mayor Roland Hall

ABSENT: *Kendall Wilcox*

OTHERS PRESENT: Lance Stewart, Administrator; Kelly Stewart Blair, Dennis Bwen, Beau Addison, Tammy Clark, Ben Nichols, Brad Osburn, Martha Salamanca and Todd Farington

Minutes of Meeting

Trustee Satterfield moved to approve the minutes for April 7, 2010, as presented; seconded by Currier.

ROLL CALL: Yes – Satterfield, Stricklan, Hall, Lent, Maigatter, Currier
No - None
Motion Passed
Abstained: None

CITIZEN COMMENTS (For issues NOT on the Agenda. Please limit comments to 3 minutes.)

Elizabeth Vincent inquired how the public can comment about things on the agenda. Mayor Hall stated she may speak during the item.

CHANGES TO THE AGENDA

There were no changes.

ITEMS ON THE AGENDA

PUBLIC HEARING

A. Plateau Valley Heritage Days Rodeo Committee Request for Waiver of Event Fees July 1, 3 and 4, 2010

Trustee Lent stated if we waive the fees for them do we have to waive fees for everyone else. Trustee Satterfield stated this committee falls under the town versus the Lion's Club who does not. I think this is what the issue is. Lance Stewart stated that if the committee falls underneath the BOPM then we use the same bank account to pay user fees from PVHDC to the Town, and it becomes a wash. This action will eliminate that process and allow the use of the money for fees to be used towards the Rodeo Committee. Mayor Hall opened this item to a public hearing. Mayor Hall stated the rodeo grounds were given to the

Town of Collbran Board of Trustee Regular Meeting

May 4, 2010

town by an individual who requested that the town be responsible for it and the town designate a board for that entity. Any fees would go into the parks board fund. Mayor Hall stated 10% of all revenues would go to the town. Trustee Satterfield stated the property is owned by the town and because insurance is so high for outside users, this is what we can do to help the group over there. The insurance was a big issue. The funds are kept in the town in a special account and if we can keep all that there that way CIRSA covers the events. Tammy Clark with 53599 LE ¼ Road in Molina was present and stated she is President of Heritage Days Rodeo Committee. This was brought up as a request because the rodeo committee itself is not part of the town BOPM. We give 10% but we are not organized by the Town or Board of Park Managers. We are not the same. We are willing to pay the fees; we are trying to clarify this issue for both of us for 2010. Jeff Phillips thought it would be good for me to bring this to the meeting for approval. We would like to have you as a sponsor and the donation will go to the junior representative. The sponsorship is \$250 if you are interested. We sent out the notices for sponsors very early this year so maybe it was overlooked because of that. Mayor Hall restated the two issues before the Board is waiver of the fees for the event and sponsorship of \$250 for the junior representative. Trustee Maigatter questioned what the insurance was circled for and what the status is. Tammy Clark stated our insurance does not expire until June and we are working on how to address the insurance issue for the event. We will give you a copy once we get it. Since we don't have a chamber anymore we could use some help with planning the parade and activities this year. Trustee Maigatter stated what about the van and the parking issue. Trustee Satterfield stated I don't know if they still have the wagon rides, we can try to direct some of the parking to ball fields at night and use the wagon as transportation. See if someone can do it for us. We'd like to provide more seating up top for viewing instead of parking. We have tried to find more bleachers but have not had much luck. Tammy stated I found bleacher rentals for over \$3000. Trustee Maigatter suggested that we ask for a donation from everyone that parks in the parking lot to go towards the upgrade for bleachers. We might be able to find a tractor. Tammy stated we would have to include that in our insurance for the event. Trustee Lent do we have a water truck lined up? Tammy Clark stated it is on our list. Kelly Blair suggested contacting Marsh Trucking to water as a donation since they want to support the local community they may be willing to do it for this event.

Closed Public Hearing 7:58 p.m.

Board/Staff Comments:

Trustee Lent stated, "I don't have a problem if it's the same for every group".

Trustee Maigatter moved to donate \$250 for the Junior Representative for the Plateau Valley Rodeo and Heritage Days event and was seconded by Trustee Currier.

ROLL CALL: Yes - Satterfield, Stricklan, Lent, Maigatter, Currier, Hall

No - None

Motion Passed

Trustee Satterfield stated we need to get more use out of these facilities - we should waive them for everybody. Trustee Maigatter are we going to require everyone to come in individually for waivers. Lance Stewart stated we should address this event's request tonight and we should address the waiver of fees at a later date.

Trustee Maigatter moved to waive the fees for the PVHDRC for their event scheduled for July 1, 3 and 4, 2010 and seconded by Trustee Satterfield.

Trustee Lent questioned if this includes the parking.

Trustee Maigatter amended her motion to clarify the wavier is for the usage of the rodeo grounds. Seconded by Trustee Satterfield

**ROLL CALL: Yes – Satterfield, Stricklan, Lent, Maigatter, Currier, Hall
No - None
Motion Passed**

B. Livestock Permit – Julie Shifflet

Open Public Hearing 8:04 p.m.

Applicant/Customer Comments: None present.

Public Comments: No public comment.

Close Public Hearing 8:05 p.m.

Board/Staff Comments: All adjoining neighbors have signed and or been notified. No roosters. Twenty Five is the maximum and she is asking for 12 but you approve up to 25. Trustee Lent we need to look at the application fee it's too high.

Trustee Lent moved approve the SUP for Julie Shifflet seconded by Trustee Stricklan.

**ROLL CALL: Yes – Satterfield, Stricklan, Lent, Maigatter, Currier, Hall
No - None
Motion Passed**

C. Special Use Permit – Kelly Blair

Open Public Hearing 8:07 p.m.

Applicant/Customer Comments: Kelly Blair was present for this item. I am trying to fulfill a need for child care. I am currently obtaining my License through Mesa County. Trustee Maigatter asked how many children can you have? Kelly stated I can have 8 to start and up to 12. Mayor Hall is everything in compliance with Dept. of Human Services? Kelly stated yes. Mayor Hall asked did they inspect your property? Kelly stated yes I passed in November 2009. Lance Stewart stated it is a requirement in the permitting process that the Town reviews the application first and once approved Kelly can take it back with her and get her license with Mesa County and it is under the jurisdiction of Mesa County regarding the actual care. There are no other licensed day care centers in town.

Public Comments: Martha Salamanca it is very helpful and convenient to have licensed day care here. Brad Osburn I was curious since the school is going to a four day week – I was

curious is if it wasn't a bigger need. Kelly stated she is looking into that issue for next year. Mayor Hall asked what time would you operate? Kelly stated 6:00 a.m. or earlier and available until 7:00 p.m. I will know when I get licensed and have people sign up. Tammy Clark I support day care in Collbran. Elizabeth Vincent I have asked for 4 months for babysitting and to have a day care center would be a big bonus.

Close Public Hearing 8:22 p.m.

Board/Staff Comments: Trustee Satterfield stated day care has been needed up here for years.

Trustee Satterfield moved to approve Kelly Blair's Special Use Permit for Home Day Care; seconded by Trustee Currier.

ROLL CALL: Yes – Satterfield, Stricklan, Lent, Maigatter, Currier, Hall

No - None

Motion Passed.

ADMINISTRATOR'S REPORTS

Submitted

MAYOR/TRUSTEE COMMENTS

Mayor Hall stated all I have is to review the FEMA ordinance. Lance Stewart stated the ordinance is available for review and we only had to make minor adjustments to it – like adding definitions. Two different entities are reviewing the draft ordinance at this point – and once we get that back we will get it before the Board.

Trustee Lent are we going to use the FEMA map or the Corps of Engineers? Lance Stewart indicated the maps by FEMA. Lance Stewart stated it looks like they want more control about flood plains and how they are managed. The CWCB meeting rule making has been postponed and would place a limit of development into the 500 year flood zone and would add another foot to the base floor elevation so most properties in the lower half of community that are subject to the creek – they would be subject to higher flood insurance. We are watching that very carefully and we may protest if need be when the opportunity arises. Lance Stewart also stated the dump truck supercharger blew a gasket today and had to be fixed – the cost is \$577 and we have to fix it. We may want to discuss if you want to do something different from diesel to gas. Lance Stewart stated we do not have any new mandated safety vests and we are using old outdated hunting vests. I suggest we pick up 3-4 new vests that are about \$18 a piece and pick up additional barricades. Those run \$140 a piece and 5 sets would be \$700 and we are at under \$800 for vests and barricades. Trustee Maigatter stated at the Fourth of July last year we bought a bunch of new ones where are they. It was about \$1500. Lance Stewart stated we still have them and we need these in addition to those. Lance Stewart stated we did get estimates from Rainbow Asphalt for the spider cracked areas on Spring Street – it is basically \$5 a square foot. It would cost \$25K to do that and chip seal is \$15K. Other maintenance items is an estimate from Nichols for ballasts and light bulbs at town hall, auditorium total cost would be \$8600 and it would take 3 years to pay that investment back. We can do one all or none. We are looking

at estimate to fix the valve at the Job Corps. Ute Water has suggested we put a valve on upstream side of water and decommission existing valve. New screen will get put in front of meter and the cobbled piping after the meter will need to be replaced. They are looking at costs to do all of that. We might want to consider putting a fire hydrant at upstream side and put in one additional valve that would benefit the school. Trustee Maigatter asked if we used a sewer camera on Spring Street. Lance Stewart stated no but the water and sewer were both brand new in 1995. Lance Stewart stated from Main Street to Park there was a brand new line put in that paralleled the old line and we have a clean out on it. Most of that is in good condition. We should consider using maintenance funds for grant matching for replacing sewer lines.

Lance Stewart stated there is a kick off meeting for the master planning and transportation planning processes at the end of May. We are trying to do this in one public meeting. Elizabeth Vincent asked are you coordinating this with transportation planning and master planning? Lance Stewart stated this would be Mesa County Transportation and Collbran. We are not sure about how many presentations they will do. We will let people know about this and it will be advertised. Mayor Hall stated I am sure the community will have comments on this. The growth plan element will include the statutory area around the community.

OLD BUSINESS

None

NEW BUSINESS

A. Update – Board of Park Managers – Tammy Clark for this purpose I am speaking as chairman of BOPM. Per the workshop you asked for more goals. Tammy and Beau outlined their goals and priorities, and budget issues were also discussed. Trustee Lent stated that any changes to the property at the rodeo arena needed to go before the Board. The Board was encouraged to attend BOPM meetings. Tammy and Beau were thanked for their efforts and commitment.

B. PVA/Chamber request for \$100 for flower planters

For clarification purposes, this item was tabled until the June meeting.

C. APPROVE EXPENDITURES

Trustee Maigatter moved to approve the expenditures from April 8, 2010 to May 3, 2010 as presented; seconded by Currier.

ROLL CALL: Yes – Satterfield, Stricklan, Lent, Maigatter, Wilcox, Currier, Hall

No - None

Motion Passed.

ANNOUNCEMENTS

Lance Stewart stated Jeff attended a class on Thursday and he will be at our next meeting to go over the finances.

ADJOURNMENT

Trustee Lent moved to adjourn the meeting at 10:15 p.m.; seconded by Trustee Maigatter.

ROLL CALL: Yes - Satterfield, Stricklan, Lent, Maigatter, Currier, Hall
No - None
Motion Passed.

Roland J. Hall
Approved

Jenny Ellen
Attest

