

**COLLBRAN BOARD OF TRUSTEES MEETING
MINUTES
Tuesday, December 6, 2011**

**REGULAR MEETING
7:30 p.m. Collbran Town Hall**

The regular meeting of the Collbran Board of Trustees was called to order at 7:35 p.m. by Mayor Roland Hall. The Pledge of Allegiance was recited.

PRESENT ON ROLL CALL: Trustees: Satterfield, Lent, Maigatter and Mayor Hall

ABSENT: Trustee Stricklan

OTHERS PRESENT: Manager Lance Stewart, Marshal Appelhanz, Jeremy Baker, Jeromie Garoutte, Daniel Currier, Evonne Stites, Chad Entwistle and Tamara Entwistle.

MINUTES OF MEETING APPROVAL

MOTION: Trustee Lent motioned to approve the minutes of the November 1, 2011 Meeting; seconded by Trustee Maigatter.

ROLL CALL: Yes –Maigatter, Satterfield, Lent and Hall.

Motion Passed.

CITIZEN COMMENTS

None

PUBLIC HEARINGS (Opened at 8:08 p.m. closed at 8:09 p.m.)

Action on Entwistle zone change application # 2011-1.

MOTION: Trustee Satterfield moved to approve application; seconded by Trustee Maigatter.

ROLL CALL: Yes- Maigatter, Satterfield, Lent, and Hall

MAYOR AND COMMITTEE REPORTS

Mayor Hall reminded everyone about the Community Relations Dinner at the Job Corps on Thursday, December 8, 2011 at 6:00 p.m.

Trustee Maigatter reported on Community Counts. She is a new board member and they now have a total of 7 on the board. Community Counts recently received a grant

from Garfield County for \$20,000.00. New signs have been posted along Grove Creek and trucks are marked. The next meeting is in January 2012.

REPORTS FROM OFFICERS

- A. **Town Manager:** Submitted in packet.

- B. **Financial Report:** Submitted in packet.

- C. **Board of Park Managers:** No report

OLD BUSINESS

None

NEW BUSINESS

- A) Collbran Eagle Job Corps Robotics Team presentation and request of monetary donation.

MOTION: Trustee Maigatter motioned to approve a \$1000.00 donation; seconded by Trustee Lent.

**ROLL CALL: Yes – Lent, Maigatter and Hall.
Abstained-Satterfield.**

Motion: Passed.

- B). Presentation of 2012 Budgets

1) Trustee Maigatter voiced concerns regarding the hiring of Mike Nichols for the full time position as Public Facilities Maintenance laborer without going through a typical hiring process.

2). Board of Trustees and the Town Attorney thought that we could promote from within for this position.

3) Lance stipulated that it was the Board of Trustees choice and he would implement whichever course of action the Board preferred.

4) After further discussion Mayor Hall directed Lance to hire and promote from within the Town of Collbran employees. Lance stated that he would consider the

matter further and may go ahead and advertise the position on the local bulletin boards.

5) Lance worked the BOT through the highlights of the budget and said the Board should be proud of the accomplishment they had overseen and due to a strengthening financial position will be able to pay budgeted bonuses and salary adjustments.

C). **Resolution No. 06, Series 2011**- A Resolution of the Board of Trustees of the Town of Collbran, Colorado adopting the annual budget for the fiscal year beginning January 1, 2012 and ending December 31, 2012.

MOTION: Trustee Satterfield motioned to approve Resolution No. 06, Series 2011; seconded by Lent.

ROLL CALL: Yes- Lent, Maigatter, Hall and Satterfield.

Motion: Passed.

D). **Resolution No. 07, Series 2011**- A Resolution of the Board of Trustees of the Town of Collbran, Colorado Levying General Property Taxes for the year 2012 to help defray the cost of the Government for the Town of Collbran, Colorado for the 2012 budget year.

MOTION: Trustee Satterfield motioned to approved Resolution No. 07, Series 2011; seconded by Trustee Lent.

ROLL CALL: Yes- Lent, Maigatter, Hall and Satterfield.

Motion Passed.

E). **Ordinance No. 6, Series 2011**- An Ordinance of the Town of Collbran, Colorado, regarding the annual appropriation for the fiscal year beginning January 1, 2012 and ending December 31, 2011.

MOTION: Trustee Maigatter motioned to approve Ordinance No. 6, Series 2011; seconded by Trustee Lent.

ROLL CALL: Yes-Lent, Maigatter, Hall and Satterfield

Motion Passed.

F). **Ordinance No. 07, Series 2011**- An Ordinance of the Town of Collbran, Colorado, rezoning property owned by Tamara and Chad Entwistle, known as 1004 High Street from

downtown commercial district (DTC) to low to medium density residential district(R-1).

MOTION: Trustee Satterfield motioned to approve Ordinance No. 7, Series 2011; seconded by Trustee Maigatter.

ROLL CALL: Yes-Lent, Maigatter, Hall and Satterfield.

APPROVE EXPENDITURES

Mr. Stewart presented the monthly expenditures to the Board. After a short discussion they were put to a vote:

MOTION: Trustee Satterfield moved to approve the expenditures from November 2, 2011 through December 2, 2011; seconded by Trustee Lent.

ROLL CALL: Yes - Lent, Maigatter, Hall and Satterfield.

Motion: Passed.

ANNOUNCEMENTS

Trustee Satterfield reminded everyone about the Job Corps Community Relations Dinner at 6:00 p.m. on Thursday, December 8, 2011. The Program is called Winter Wonderland 2011.

ADJOURNMENT

MOTION: Trustee Satterfield moved to adjourn the meeting at 9:10 p.m. ; seconded by Trustee Maigatter.

ROLL CALL: Yes - Lent, Maigatter, Hall and Satterfield.

Motion: Passed.

Poland J. Hall

Approved

Vickie Wagoner

Attest

