

**COLLBRAN BOARD OF TRUSTEES MEETING
MINUTES**

Tuesday, October 4, 2011

REGULAR MEETING
7:30 p.m. Collbran Town Hall

The regular meeting of the Collbran Board of Trustees was called to order at 7:33p.m. by Mayor Roland Hall. The Pledge of Allegiance was recited.

PRESENT ON ROLL CALL: Trustees: Satterfield, Lent, Maigatter, Mayor Roland Hall

ABSENT: Trustees: Stricklan

OTHERS PRESENT: Administrator Lance Stewart, Marshal Adam Applehantz, Attorney Jim Neu and many citizens and representatives of Encana

MINUTES OF MEETING APPROVAL

MOTION: Trustee Satterfield moved to approve the minutes for September 6, 2011 as presented; seconded by Trustee Maigatter.

ROLL CALL: Yes – Lent, Maigatter, Satterfield and Hall

Motion Passed

PETITIONS AND PUBLIC INPUT

Representative Laura Bradford spoke to those assembled about the new delineation for district 55 and the fact that Collbran was being moved to district 57. Laura requested that the Board give serious consideration to joining with her to mount a challenge to the Supreme Court to not approve the suggested delineation. The Board responded that they would take the matter under consideration and discuss it further later in the meeting. Upon further review the Board felt that a move to district 57 would not necessarily result in an unfavorable or unresponsive representation for the Town, and opted not to pursue the matter further.

CHANGES TO AGENDA: None

PUBLIC HEARINGS: Watershed Permit 04-2011; Encana Oil and Gas Company

Jason Oates with Encana presented an application for a watershed permit. There wasn't any public comment and the Town Attorney and Administrator supported

approval of the application. After further discussion with the Board the application was approved.

MOTION: Trustee Lent moved to approve application 04-2011 as presented; seconded by Trustee Maigatter.

ROLL CALL: Yes – Lent, Maigatter, Satterfield and Hall

Motion Passed

MAYOR AND COMMITTEE REPORTS: None

REPORTS FROM OFFICERS

A. Town manager updates/submitted

Mr. Stewart informed the Board that the property at 306 Putney had not been secured as requested and that he would continue to work with the owner to achieve compliance.

B. Financial Report/none

C. Board of Park Managers/none

OLD BUSINESS

1) Action on Mesa County Animal Services Agreement

The Board reviewed the Agreement and Mr. Stewart addressed concerns pertaining to the fees schedule

MOTION: Trustee Maigatter motioned to approve the Agreement as presented; seconded by Trustee Lent

ROLL CALL: Yes- Lent, Maigatter, Satterfield and Hall

Motion Passed

NEW BUSINESS

1) Action on request to reserve the Auditorium for community activities

A request was presented by Rachel Nelson on behalf of Clint Dennison to reserve the Auditorium on the third Saturday of each month for community activities.

MOTION: Trustee Maigatter motioned to approve the request; seconded by Trustee Satterfield

ROLL CALL: Yes- Lent, Maigatter, Satterfield and Hall

Motion Passed

2) Action on 2010 Audit

MOTION: Trustee Maigatter motioned to approve the 2010 Audit as presented; seconded by Trustee Lent

ROLL CALL: Yes- Lent, Maigatter, Satterfield, and Hall

Motion passed

3) Action on Agreement to retain audit services from Wendland CPA LLC

MOTION: Trustee Maigatter motioned to approve retaining Wendland CPA LLC for a period of three years effective 2012-2015; seconded by Trustee Lent

ROLL CALL: Yes- Lent, Maigatter, Satterfield, and Hall

Motion passed

4) Discussion on request from Larry McGraw to reduce the number of sewer services in his mobile home court and waive the out of Town surcharge

Mr. Stewart submitted Mr. McGraw's request to the Board stating that the expenses associated with the sewer services were placing an undue hardship on Mr. McGraw and the tenants of the mobile home court. Mr. Stewart further informed the Board that after conducting an audit of the number of sewer services that he concurred with Mr. McGraw that several of the services only served the function of clean-outs and could be considered for abandonment. He suggested to the Board that the surcharge however not be waived as a waiver would have to affect all the out of Town users. The Board stated that the surcharge was put in place to reduce the long standing fee structure, which was double the in Town fee, and to waive the surcharge would result in increased costs to all the citizens of Collbran. The Board directed Mr. Stewart to

determine with Mr. McGraw the number of services to be abandoned and clearly state in agreement form the results, including any reconnect fees that would be levied in the future, and to make the necessary adjustments to future utility billings. It was estimated that approximately twelve (12) services would be abandoned.

5) Discussion on water rights study

Attorney Jim Neu informed the Board that his firm could review all the water rights the Town holds and ensure that the proper usage was in place for around \$20,000. The Board agreed to have Jim develop the study and report back his findings.

6) The Board set the date for another workshop to discuss the proposed 2012 budget for October 17, 2011.

APPROVAL OF EXPENDITURES

Lance Stewart presented the monthly expenditures to the Board. After a short discussion they were put to a vote:

MOTION: Trustee Satterfield moved to approve the expenditures September 7, 2011 through October 4, 2011; seconded by Trustee Lent

ROLL CALL: Yes- Lent, Maigatter, Satterfield and Hall

Motion passed

ADJOURNMENT

MOTION: Trustee Lent moved to adjourn the meeting; seconded by Trustee Maigatter

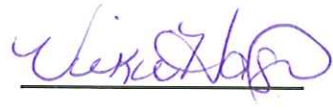
ROLL CALL: Yes- Lent, Maigatter, Satterfield and Hall

Motion passed



Approved





Attest